

WEST POINT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING, WEDNESDAY JANUARY 18, 2023
(MEETING DATE CHANGED DUE TO SEVERE STORMS)
MINUTES

6:00 P.M. West Point Station

Chairman Stephen Schoenthaler called the meeting to order. Directors Schoenthaler, Julia Marsili, John Hesketh and Tim Adams were present. Director Pryor zoomed into the meeting for a short time. Also present were Chief Terry Miller, Chaplains Oliver and Forrest, Association Liaison Tim Adams and Clerk Jill Jenkins.

Independent Auditor, Cathy Castillo's staff members, Susan and Mayla zoomed into the meeting to present the 2021/2022 Fiscal Year audit report. They stated our district was given an unmodified opinion, which they said is the best opinion showing hard work and financial responsibility. They had a few recommendations for the next fiscal year which include that we track our capital assets, depreciation and accruals for payroll taxes and payables. They left the zoom call after their presentation. Terry stated the zoom address will change in the future. Julia questioned if special districts are allowed to host zoom meetings. She will check with the Resource Conservation District.

PUBLIC COMMENTS- none

THE MINUTES of the last meeting held on 12/7/22 were reviewed. Tim made the motion to adopt the minutes as written. John seconded the motion. The minutes were adopted with 4 votes.

Discussion took place regarding the schedule of Board meetings. Terry stated sometimes the first Wednesday of the month is too soon to receive all of the prior month's bills. He suggested changing the meeting to around the 15th of each month. Steve suggested that Terry decide what day would be best and bring to the February meeting for an agenda item. The Directors unanimously decided to change the February meeting from the 1st to the 8th. Julia stated she'd like to see our agendas include more detail. She asked for a compliance committee to be formed to look at these matters.

BOARD MATTERS- none

THE CERT REPORT was presented in written format and is attached to these minutes. Terry stated Sam and Kathy aren't here as they have their business meeting tonight. He said Sam will post the approved minutes and the audit report.

THE ASSOCIATION'S REPORT- Tim said they have a meeting next week.

THE CHAPLAIN'S REPORT- Carolyn said they'd recently had a difficult response call. Bruce presented a copy of their Standard Operating Procedures that he, Carolyn and Pastor Trudy Cane compiled. He asked that their SOP be added to

the District's manual. Terry asked that the adoption of the Chaplain's SOP be added to the February agenda.

THE DISTRICT'S PAYABLES were presented in 4 transmittals: The Cal Card Purchases totaling \$2591.70, the regular monthly payables totaling \$17,367.06, a new vendor to be paid \$2805.98 once he's set up and \$3750.00 to Cathy Castillo, CPA for the 2021/2022 audit. Steve made the motion to pay all transmittals as presented. Julia seconded the motion. The bills were paid with 4 votes.

NEW BUSINESS- none

OLD BUSINESS- none

THE FIRE CHIEF'S REPORT- Terry announced that the Department will have an awards banquet on March 4 at 5:00 p.m. held at the VFW. He reported there have not been any committee meetings. He said unit 316 needs a new engine and pump. He stated the county will pay approximately \$20,000.00 to cover both issues. He said he hired a new mechanic to repair unit 313 and it is now back in service. He reported unit 315 is in the shop for approximately \$4000.00 in repairs. He plans to pick it up on 1/20. He said the department has been on a winter storms Task Force since 1/7/23. He said the state payment for the task force will be the same as for strike team responses. He said he's the designated task force leader for the Hwy. 26 corridor and there is another task force over on Hwy. 4.

Terry asked the Directors to vote on the Joint Powers Authority amendment, which the Directors signed in December for grammatical corrections. Steve made the motion to adopt the Joint Powers Authority amendment, Julia seconded the motion. The amendment was adopted with 4 votes.

Terry reported that the district has received all strike team revenue to date. He said the strike team revenue was enough to cover the rig payment for this year. He said he'd like to pay the staff the entire payroll earned during the winter storms task force. He said half has already been paid and he'd like to pay the second half next month.

Terry stated a resolution accepting the county November, 2022 election results will be on the February agenda.

THE MEETING ADJOURNED at 7:25 p.m.

CLOSED SESSION

CLOSED SESSION ADJOURNED at 8:00 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk