

WEST POINT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING, WEDNESDAY MARCH 2, 2022
MINUTES

6:00 P.M. West Point Station

Chairman Schoenthaler called the meeting to order. Directors Steve Schoenthaler, Julia Marsili, Bryce Randall were in attendance, Director Greg Pryor zoomed into the meeting. Director John Hesketh was absent. Also in attendance were Chief Terry Miller, CERT Reps Sam and Kathy Hernandez and Clerk Jill Jenkins.

THE MINUTES of the last meeting held on 2/2/22 were reviewed. Bryce made the motion to adopt the minutes as written. Steve seconded the motion. The minutes were adopted with 4 votes.

CORRESPONDENCE for the month was presented. Jill stated two property owners requested a refund for the tax on a contiguous parcel to their home. The refund checks were signed. A public records request from Transparent California.com which was sent via email to Chief Miller was reviewed. The request was for payroll information on the District's employees including names, earnings and positions. Steve said the request should have been sent to the Chairman of the Board, not to the Chief and said it may be an over reach into private information. He'll check into the request and report back to the Board at the April meeting.

BOARD MATTERS- The request from Cathy Castillo, CPA for a budget capitalization policy was discussed. Terry said there is no policy on record. Steve made the recommendation to capitalize any of the District's purchases over \$5000.00 and to expense any of the District's purchases under \$5000.00. The Directors unanimously agreed.

THE CERT REPORT was presented in written format and is attached to these minutes.

THE WEBSITE REPORT was presented by Sam. He said the website is running fine and he will post the adopted minutes for 2/2/22.

THE ASSOCIATION'S REPORT- none.

THE CHAPLAIN'S REPORT-none.

THE DISTRICT'S PAYABLES were presented in 2 transmittals: \$40,755.49 for the regular payables and \$1058.79 for the Cal Card purchases. Bryce made the motion to pay the bills as presented. Steve seconded the motion. The bills were paid with 4 votes.

NEW BUSINESS-none.

OLD BUSINESS-none.

THE CHIEF'S REPORT- Terry referred to the packets he had provided to each of the Directors. He said he'd attended a class for Board Members and Chiefs and would like any members of the Board to attend the next meeting with him. He gave the February call stats: 49 calls, 3.75 responders per incident. He stated there have been 16 calls out of the district during January – March 2. Terry said there is \$60,768.30 unreimbursed strike team revenue that is still owing to the district. He said the newly built Unit 316 should be back in the district by Monday 3/7/22. He said he's working on updating the District's strategic plan. Julia asked about Board involvement and Terry said he'd like to organize a committee. Julia volunteered for the committee and suggested a strategic planning retreat away from the station. Terry said the measure to adopt a county sales tax to benefit all of the county's fire districts will be on the November 2022 ballot. He said all of the community education regarding the sales tax will be handled by the Joint Powers Authority. Terry informed that he is teaching Officer 2A and 2B at the station for folks working toward becoming engineers. Terry said the West Mark bill for building the new Unit 316 totals \$37,843.37 and was received too late to get paid on the agenda tonight. He said he'll call a special meeting to pay West Mark once everything is reviewed.

BOARD MEMBER'S REPORTS- Greg stated he's asked for another meeting with the State Insurance Commissioner and he will let the Directors know when it is scheduled. Bryce said he's been told CHIPS has plans for clearing brush in the West Point area.

THE MEETING ADJOURNED at 7:00 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk

Response:

LZ:

MVA:

Events:

Completed:

Scheduled: SCBA Confidence course; FF academy 2022 Mar 19;
Live Burn, FF academy Apr 23;
Ham Class Apr 30

Personnel:

5 Active Members; (2 EMR)

3 Trainees;

Training:

Completed: CERT and terrorism – Feb

Scheduled: FF rehab – Mar;
Backing Training - Mar

Equipment:

LED lantern's for Rehab

Misc. Info:

CERT Meetings:

Training – Mar 16; @ 1800

Business Meeting – Apr 20; @ 1800

Training – May 18; @ 1800

