

WEST POINT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, JULY 6, 2022  
MINUTES

6:00 P.M. West Point Station

Vice Chairperson Julia Marsili called the meeting to order. Directors Marsili, John Hesketh and Bryce Randall were present. Directors Steve Schoenthaler and Greg Pryor were absent. Also present were Chief Terry Miller, CERT Reps Sam and Kathy Hernandez, Chaplain Bruce Forrest, Assoc. Liaison Tim Adams and Clerk Jill Jenkins.

THE MINUTES of the last meeting held on 6/1/22 were reviewed. Bryce made the motion to adopt the minutes as written. John seconded the motion. The minutes were adopted with 3 votes.

CORRESPONDENCE for the month was presented. The Bank of Stockton account statement was reviewed. A proposal from Cathy Castillo, CPA for the 2021/2022 fiscal year audit was tabled to the August meeting. Jill read a letter from Bryce Randall stating he is resigning as Director due to health issues. He will resign at the end of tonight's meeting. Jill reported that a Notice of Vacancy must be posted for 15 days. The newly appointed Director will complete Bryce's term ending 12/1/22.

BOARD MATTERS- Julia suggested the scheduling of the Strategic Planning session should wait until the new Director is appointed. She presented a statement that she prepared, as West Point Fire's representative, regarding the Electra Fire and evacuations. Discussion took place. The Directors and Terry agreed to have Julia post to the local West Point Wilseyville Facebook page. Terry requested that he be the contact listed on the post. He also reported that he had 2 crews ready to defend our district through the Electra Fire.

THE CERT REPORT was presented in written format and is attached to these minutes.

THE WEBSITE REPORT- Sam said he'll pay our renewal fee in September so there will not be a disruption. He'll submit a reimbursement request at that time. He said he'll post the current statistics, minutes, Notice of vacancy on the Board of Directors and the Electra Fire information as a message from the Board.

THE ASSOCIATION'S REPORT- Tim stated he had not been able to attend the Association meeting. Terry reported the awards banquet is cancelled for now.

THE CHAPLAIN'S REPORT- Bruce reported he made 1 Chaplain's call this last month. He said Carolyn Oliver, Pastor Trudy from the Covenant Church and he will write policies for chaplains to follow. He said he had prepared a meal for the staff. Bruce will be attending an upcoming Chaplain's academy.

THE DISTRICT'S PAYABLES were reviewed in 2 transmittals: \$15,285.26 for the regular payables and \$3,644.71 for the Cal Card purchases. Jill presented 2 income checks: \$206.32 US Bank rebate and a refund from LN Curtis totaling \$585.59. The Directors asked that both checks be deposited to the Bank of Stockton account. John made the motion to pay the bills as presented and make the deposit as directed. Bryce seconded the motion. The deposit and bills were approved with 3 votes.

NEW BUSINESS- Bryce thanked the firefighters and CERT team for the help they provided during the Block Party fundraiser on 7/3.

OLD BUSINESS- none.

THE CHIEF'S REPORT- Terry reported there were 51 calls in June bringing the total year to date of 326 calls. He said this year training hours have exceeded the last years. Terry said he'd toured the Electra Fire area. He said an auditor will be coming soon to make an ISO rating determination. He said the last audit was in 2014. Terry presented a task book for classes he's taken and asked the Directors to sign for him. He presented a GIS map that Central Calaveras Fire District had printed showing houses, hydrants and evacuation routes. Terry and Bill Fullerton have applied for a GIS grant to prepare a map for our district and it was approved! Terry said our district should received \$108,866.00 in Transient Occupancy Tax for the 2022/2023 fiscal year, more than doubled from the 2021/2022 year.

BOARD MEMBER'S REPORTS and COMMENTS- Bryce stated the new Realtor forms now include a "fire hardening disclosure". Greg and Terry had heard this also through the Insurance Commissioner meetings they've attended.

THE REGULAR MEETING adjourned at 7:00 p.m.

Terry then presented award pins. The entire firefighting staff pushed out the old Unit 316 and pushed the new Unit 316 into the station.

NO CLOSED SESSION

Respectfully Submitted,

Jill M. Jenkins, Clerk

**Response:**

**MVA:** June 13

**LZ:** June 11 & 15

**Events:**

**Completed:** Radio Field Day, Jun 25-26;

**Scheduled:**

**Personnel:**

5 Active Members; (2 EMR)

1 Trainee;

**Training:**

**Completed:** Medical Training: O2, Aspirin, Narcan

**Scheduled:**

**Pending:** Grid search (CERT light search & rescue ops)

LARO (CERT light search & rescue ops)

Fire Suppression (CERT fire safety & utility controls)

Traffic control (CERT traffic & crowd management)

**Equipment:**

**Misc. Info:**

Monthly Calaveras County OES Operational Area Monthly Briefing Call;

**CERT Meetings:**

**Business Meeting** – Jul 20; @ 1800

**Training** – Aug 17; @ 1800

**Training** – Sep 21; @ 1800

