

WEST POINT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, WEDNESDAY FEBRUARY 2, 2022  
MINUTES

6:00 P.M. West Point Station

Directors Steve Schoenthaler, John Hesketh and Bryce Randall attended, Director Greg Pryor was present via zoom call in. Director Julia Marsili was absent. Also present were Chief Terry Miller, CERT Reps Sam and Kathy Hernandez, Association Liaison Tim Adams and Clerk Jill Jenkins.

THE MINUTES of the last meeting held on 1/5/22 were reviewed. Bryce made the motion to adopt the minutes as written. Steve seconded the motion. The minutes were adopted with 4 votes.

CORRESPONDENCE for the month was presented. The Bank of Stockton account statement was reviewed. There was no action necessary.

BOARD MATTERS- Discussion took place regarding a policy to capitalize expenses with a value of \$5000.00 or higher as suggested by our CPA, Cathy Castillo. Bryce stated this is a matter that should be covered in the Policy and Procedure manual. Terry said he'll check to see if this is already included in the existing Policy and Procedure manual. The Directors will address this at the March meeting. Discussion took place regarding stipend payments to the Directors as suggested by our CPA, Cathy Castillo. After discussion, the Directors unanimously declined to take stipends but want to thank our CPA for her suggestion.

THE CERT REPORT was presented in written format and is attached to these minutes.

THE WEBSITE REPORT was presented by Sam Hernandez stating the server had been down for a short time but he's made some changes since then. He said the mailing list is up to date with everyone on now. Jill should send the agenda to the general list. Sam gave a statistics report showing website hits. Sam will post the adopted minutes of 1/5/22.

THE ASSOCIATION'S REPORT- Tim reported they will send donation request letters again. He said the current bank balance is \$19,541.89. Tim said Chief Miller has asked the Association to help with the upcoming awards dinner.

THE DISTRICT'S MONTHLY PAYABLES were reviewed in two transmittals: \$4445.98 for the regular payables and \$1351.99 for the Cal Card purchases. Bryce made the motion to pay the bills as presented. Greg seconded the motion. The bills were paid with 4 votes.

NEW BUSINESS- none.

OLD BUSINESS- Bryce reported the Lumberjack Day Committee may have a fundraiser and he'll report at a later time when and where the event will take place.

THE FIRE CHIEF'S REPORT- Terry reported there had been 63 calls in January with 7 of those calls outside the district. He said the average response was 3.5 responders per call. He said 3 Cal Fire employees are back with us during their off season. He reported we have 2 new volunteers attending the fire academy. Terry said he is teaching the engineer academy. Terry said he estimates there is \$120,000.00 still owing for strike team fire responses. He said the new unit 316 should arrive next week after it is painted. He said BIT inspections will be starting.

BOARD MEMBER'S REPORTS- Bryce asked about the Calaveras Search & Rescue team. Sam and Terry said they are under the Sheriff's Dept and meet in Arnold. Bryce thought he'd like to help with searching events.

Greg reported he's going to meet with CA Assemblymen regarding Hwy. 16 safety and then a second meeting with the Insurance Commissioner. Greg stated Vincent Campa, who had prepared the Geographic GIS mapping is in the process of becoming a registered forester and would like a recommendation. The Directors agreed to give the requested recommendation.

Steve reported he may need to step back from his position as Board Chairman due to some recent health issues. The Directors expressed that he do what is necessary to take care of himself.

THE MEETING ADJOURNED at 6:50 p.m.

There was no closed session.

Respectfully Submitted,

Jill M. Jenkins, Clerk

**Response:**

LZ:

MVA:

**Events:**

**Completed:**

**Scheduled:** SCBA Confidence course,  
FF academy 2022 Mar 19;  
Live Burn, FF academy Apr 23;  
Ham Class Apr 30

**Personnel:**

5 Active Members; (2 EMR)  
2 Trainees;

**Training:**

**Completed:** CPR

**Scheduled:** CERT and terrorism – Feb;  
FF rehab – Mar;  
Backing Training

**Equipment:**

**Misc. Info:**

**CERT Meetings:**

**Training** – Feb 16; @ 1800

**Training** – Mar 16; @ 1800

**Business Meeting** – ~~Jan~~ 19; @ 1800  
*April*



