



January 10, 2024

Chair Julia Marsili called the meeting to order at 6:00 P.M. at the West Point Fire Station, 195 Spink Rd West Point, Ca 95255

PRESENT: Chair Julia Marsili, Vice Chair Steve Schoenthaler, Director John Hesketh, Director Tim Adams, Chief Terry Miller, Assistant Chief Michael Downs, C.E.R.T. Representative's Sam and Kathy Hernandez, Chaplain Bruce Forrest, Assistant Clerk Bronwynne Wolf, and Dorrie Klith

ABSENT: Chaplain Carolyn Oliver and Payroll Clerk Jill Jenkins

Public Comment:

- a. No public comment to report.
- b. Dorrie Klith was sworn in as Director, effective immediately.

Announcements from West Point Fire Protection District Partners:

Partner reports – Sam Hernandez, the district's technical support specialist, reminded the board that as of 1/01/2024 all board members with a district email will need to log directly into the server to access district emails.

Chaplain Forrest presented a resource booklet that he will make available to those he visits on calls and requested that all firefighters are made aware of the standard operating procedure regarding services the chaplains provide.

Consent Agenda—

1. The following item was motioned for approval by Vice Chair Schoenthaler, seconded by Director Hesketh and passed with 5 votes.
 - a. Approve meeting minutes from December 13th, 2023-Attached

Ayes: Chair Marsili, Vice Chair Schoenthaler, Director Hesketh, Director Adams, and Director Klith

Absent: none

2. The following item was motioned for approval by Vice Chair Schoenthaler, seconded by Director Adams and passed with 5 votes.
 - a. Acknowledge receipt and review of financial statements for December 2023-Attached



Ayes: Chair Marsili, Vice Chair Schoenthaler, Director Hesketh, Director Adams, and Director Klith

Absent: none

3. The following item was motioned for approval by Vice Chair Schoenthaler, seconded by Director Klith and passed with 5 votes.

- a. Approve monthly expenses for December 2023-Attached

Ayes: Chair Marsili, Vice Chair Schoenthaler, Director Hesketh, Director Adams, and Director Klith

Absent: none

New Business:

- a. District Correspondence/Mail: Wolf, Information – Assistant Clerk Wolf shared a letter the department received requesting public records. Chief Miller summarized his response to the request.
- b. Approve Additional Authorized Signers for County: Wolf, Action – Assistant Clerk Wolf presented a form to be signed and submitted to the county to authorize Director Klith and Assistant Clerk Wolf as signers for specific departmental transactions.

Director Adams motioned to approve, and Vice Chair Schoenthaler seconded the motion. Motion passed with 5 votes.

Ayes: Chair Marsili, Vice Chair Schoenthaler, Director Hesketh, Director Adams, and Director Klith

Absent: none

- c. Approve Additional Authorized Signers for Bank of Stockton Account: Adams, Action – Discussion ensued, and no action was needed.

Reports, Director, and Staff Comments:

Fire Chief Report/Announcements: Chief Miller reported that the necessary repairs on Engine 313 are expected to be completed within the next week. The entity in control of the water enhancement act has granted our district an additional \$14,000.



Assistant Chief Downs reported that the firefighters and himself cleaned up a full trailer load of trash from within the community. In Engine 313's absence, Chief Miller and himself came up with a solution to mitigate Engine 311's water leaks.

Board member announcements: none to report.

Adjournment to Closed Session- Personnel Matters Government Code § 54957(b)

b. Public Employment – No action taken.

Reconvene in Open Session

Adjournment: Chair Marsili motioned to adjourn the meeting at 7:02 P.M. Director Hesketh seconded, and the motion passed with 5 votes.

Ayes: Chair Marsili, Vice Chair Schoenthaler, Director Hesketh, Director Adams, and Director Klith

Absent: none