

WEST POINT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING, APRIL 12, 2023
MINUTES

6:00 P.M. West Point Station

Vice Chairperson Julia Marsili called the meeting to order. Directors Marsili, John Hesketh and Tim Adams were present. Director Greg Pryor was present via zoom call in. Director Stephen Schoenthaler arrived at 6:30 p.m. Also present were Chief Terry Miller, CERT Reps Sam and Kathy Hernandez, Chaplains Carolyn Oliver and Bruce Forrest and Clerk Jill Jenkins.

THE MINUTES of the meeting held on March 8, 2023 were reviewed. Tim made the motion to adopt the minutes as written. John seconded the motion. The minutes were adopted with 4 votes.

CORRESPONDENCE for the month was presented. The Bank of Stockton account statement was reviewed. Resolution 2023.02 was read. The resolution authorized participation in the Fire Risk Management Services (FRMS) as a joint powers authority to replace the Fire Agencies Self Insurance Services covering workers compensation insurance effective 7/1/23. Tim made the motion to adopt Resolution 2023.02. John seconded the motion. The resolution was adopted with 4 votes. Jill presented the fiscal year 2023/2024 Recommended Budget packet with a due date of 6/16/23. This matter was carried to the May meeting.

BOARD MATTERS- Terry stated he's received a second quote for retirement services. He said this will be included in the 2023/2024 budget. He said he'll have a report on the retirement plan programs at the May meeting. Terry requested a meeting of the budget committee to plan the 2023/2024 recommended budget.

THE CERT REPORT was presented in written format and is attached to these minutes.

THE WEBSITE REPORT- Sam reported he's updated the photos on the website. He reported there have been no issues with the website.

THE ASSOCIATION'S REPORT- Tim reported they are trying to recruit members and have placed flyers within the community. He presented a reimbursement check for the district's awards expenses totaling \$4742.26. He reported the Association's ending bank balance is \$25,668.61.

THE CHAPLAINS reported there were no calls in the last month.

THE DISTRICT'S PAYABLES were reviewed in 2 transmittals: \$29,286.06 for the regular payables and \$2,173.61 for CalCard purchases. The Association's reimbursement of \$4,742.26 was also presented for deposit to the county account. A check in the amount of \$1,950.00 for payment to the district for Terry's donation of teaching a training class was presented and the directors agreed to deposit the donation to the Bank of Stockton. Tim made the motion to pay both transmittals

and make the deposits as discussed. Greg seconded the motion. The bills were paid and the deposits made with 4 votes.

NEW BUSINESS- none.

OLD BUSINESS- none.

THE FIRE CHIEF'S REPORT- Terry reported the recent winter task forces will provide gross income to the district of approximately \$85,000.00 for the first task force and \$52,000.00 for the second task force. Terry stated the district's payments will be coming but he'd like to pay the entire payroll right away. The Directors agreed. He reported there had been 55 calls in the past month. He again asked to have the budget committee meet to draft the 2023/2024 budget. He stated he'll be checking with Vanguard and FRMS for information on their retirement programs. He reported there are revised Brown Act guidelines since the end of the pandemic emergency which require that Directors be physically present except in the case of emergencies. Julia agreed that we need to follow the new policy. Terry said he'll try to get more information on the revised Brown Act. He reported that one of our Firefighters will be going to Cal Fire. He said the county sales tax measure is moving forward and they are gathering signatures to get it on the ballot.

BOARD MEMBER'S REPORTS- none.

THE MEETING ADJOURNED at 6:42.

Respectfully Submitted,

Jill Jenkins, Clerk

Response:

MVA:

LZ:

Events:

Completed: **Ham Cram @ Copper fire (Mar 18);**
FF Academy – SCBA Confidence course – Moved to Copper

Scheduled: **Ham Cram @ West Point (Apr 15);**
Radio Field Day @ West Point (Jun 24 & 25)

Personnel:

5 Active Members; (2 EMR)
2 on Medical leave

Training:

Completed: Emergency Communications for CERT – PT2

Scheduled: Medical Training 4th Tue of the month

Equipment:

Misc. Info:

Monthly Calaveras County OES Operational Area Monthly Briefing Call;
Creating policy for loaning CERT equipment to members

CERT Meetings:

Business Meeting – Apr 19; @ 1800

Training – May 17; @ 1800

Training – Jun 21; @ 1800